

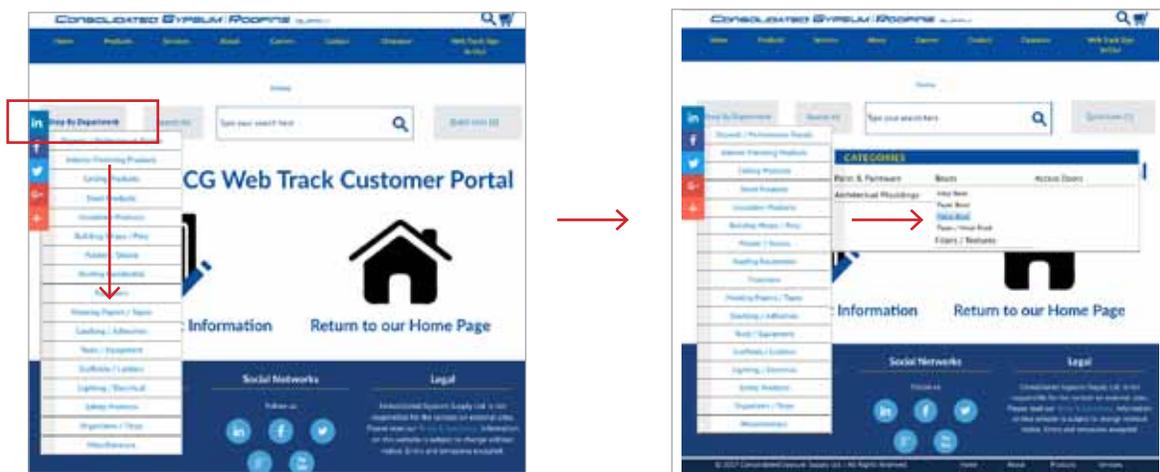
First, SIGN IN to your account. You will be redirected to the welcome customer portal page.

If you have lost or forgotten your log in user name and password, please contact our credit department.

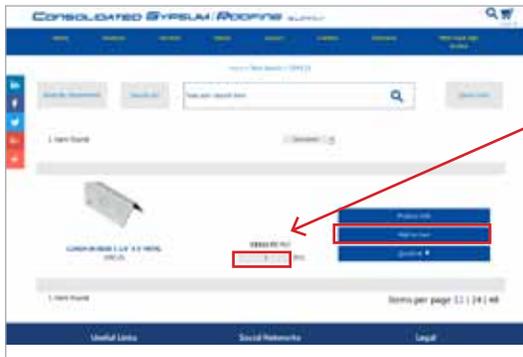
NOTE: If you need to request access for the first time, contact our credit department one of three ways:

- 1- Call toll free: 1-877-752-7786 local: 780-452-7786
- 2 - Email [credit@cgsupply.ca](mailto:credit@cgsupply.ca)
- 3 - Click on the “request access” button. Follow the prompts and press submit.

Someone will contact you as soon as possible with log in credentials.



Click on the “Shop by Department” button and then select a category and sub category in the drop down menus.

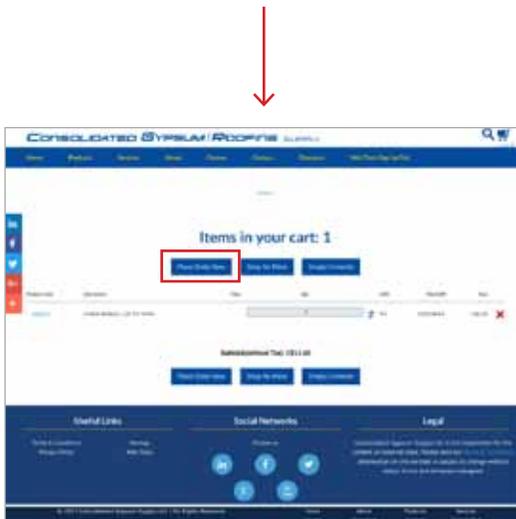


By default, some of our items are priced by thousand linear feet (MLF). As you proceed, the price will be adjusted to the unit price on the "Items in your Cart" page.

Enter a quantity and click "Add to Cart".



Notice there is a number in your cart. Even though you selected 5 units, the number 1 is in your cart indicating one transaction.



You can shop for more items, edit what you have selected or submit your order by clicking "Place Order Now" and follow the prompts on the Check Out Details page.

### NOTE:

If your button reads, "Place **Quote** Now", instead of "Place **Order** Now", you are NOT signed in to your account.

You must sign in to get your special contractor and regional pricing.

Use the "Sign In" button and proceed.



Once you have signed in, you'll get a message indicating that your prices have changed.

Go ahead and continue shopping or place your order and then proceed to the Check Out Details page.

### Check Out Details

Carefully read and fill out all the fields.  
\* indicates a mandatory field.

It is very important to select your branch, shipping method and date required.

You will get a follow up call from a sales rep to discuss delivery charges, special instructions and confirmation of your order.

When completed, click "complete"

You will get another window with your summary. You can still go back, or continue. Note: you must check the agree to terms and conditions box to finalize your transaction.

Finish by clicking "Complete Order".

You will be given an order confirmation number.

Product Code	Description	Qty	UOM	Price	UOM	Total
09923	CLUNG ON BEAD L GUT A X METAL	3200	PCS	C\$280.00	PLF	C\$896.00
Subtotal (purchase Tax)					C\$12.60	
Tax					C\$0.18	
Grand Tot Tax					C\$12.78	

\* By checking this box, I state that I have read and agree to the Terms and Conditions of Sale.

Back View Cart Complete Order